

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Greater 19-049V – Technical Contract Staffing and Consulting Services

This request is to approve the recommendation to award Invitation to Bid (ITB) 19-049V Technical Contract Staffing and Consulting Services for a two (2) year contract from September 1, 2018 through August 31, 2020, with a spending authority of \$4,800,000.

The School Board of Broward County, Florida (SBBC), released ITB 19-049V on May 16, 2018, and was opened on July 25, 2018. Procurement & Warehousing Services received forty-four (44) bids, of which seven (7) are certified Small/Minority/Women Business Enterprise, vendors. Thirty-nine (39) Bidders are being recommended for award. Five (5) Bidders did not meet the requirements and specifications of the ITB, and they were rejected.

The technical skills required based on changing technologies continues to evolve and ITB 19-049V allows SBBC to contract with temporary technical firms to provide specialized services on an “as needed” basis. Required services include, but are not limited to, project management, system analysis, system design and computer programming, operations, Wide-Area Network assistance, and staff training services.

Based on our experiences with the previous bid and anticipated changes to technology and solutions, partially influenced by the ongoing security and risk assessments, we may need to come back to the Board in subsequent years to discuss options for increasing the pool of providers in order to provide for evolving needs.

The new ITB 19-049V will become active on September 1, 2018, and will replace the current RFP 17-006V that will be terminated on August 31, 2018.

Financial Impact

The estimated spend for a two (2) year contract for the new ITB 19-049V is \$4,800,000. This amount is needed to support numerous initiatives throughout the district which include, but is not limited to:

- Security Surveillance Cameras
- Updated Radio Systems
- Intercom Systems Upgrades
- SAP Process Improvements
- Ariba – Phase II
- SIS – RFI & Next Steps
- Professional Development Management System (PDMS) January go-live
- Etc...

During the next two (2) years, it is expected that the District will continue utilizing this contract to support multiple districtwide initiatives.

<u>Average monthly spend</u>	<u>\$ 195,652</u>
<u>Estimated spend for twenty-four (24) months</u>	<u>\$4,695,648</u>
<u>Recommended spending authority (rounded)</u>	<u>\$4,800,000</u>

School Board approval of this recommendation does not mean the authorized amount will exceed the estimated contract award amount.

Funding for this Bid will come from the departments’ operating and project budgets throughout the district that will have a need to contract technical services.

A detailed Statement of Work accompanied with cost estimates (as per billing rates established in ITB 19-049V and the estimated duration for each activity) along with approval from the Chief Information Officer will be required before commencement of any activity.